

**Unadopted Minutes of the 12th PLACE AGM, held at 11.45 am on Saturday 7<sup>th</sup>  
May 2016 in the Key Centre, Middleham.**

1. **Present:** Chris Adams, Margaret Atherden, Adrian Bailey, Margaret Bastow, Linda Blenkinship, Aileen Bloomer, John Brown, Janet Cooper, Jean Dixon, Christine Hardaker, David Hawtin, Tom and Catherine Hepburn, Michael Hopkinson, Karen Lee, Anne Leonard, Denny and Richard Mallows, John and Karen Marshall, Hilary Moxon, Cath Neal, Terry and Sonia O'Connor, Saul and Liz Salter, Margaret Scott, Mark Tyszka, Veronica Wallace, Irene Walton, John and Christine Watts, Eileen White, Elaine Wisdom.  
**Apologies for absence:** Chris and Sue Ford, Barbara Hickman, Christine Handley, Doreen Leach, Philip Mander, Richard Myerscough, George Sheeran, Nan Sykes, Sylvia Voisk, Brian Walker  
**In attendance:** Sue Campagna.
2. **Minutes of the 11<sup>th</sup> AGM held in Wakefield on 9th May 2015:** Chris Adams proposed and Veronica Wallace seconded that the Minutes should be accepted as a true record. They were accepted *nem con*.
3. **Matters arising from the minutes:** Veronica Wallace reported that *The Mosque in the City: The Islamic Architecture of Bradford* by George Sheeran had now been published.
4. **Presentation of the Annual Report for 2015:** In the absence of the Company Secretary, Margaret Atherden introduced the annual report and drew particular attention to the following points:
  - Membership: PLACE membership fee was deliberately held at £5 to make it accessible to as many members as possible. Activities were open to members and non-members. Children were welcome if accompanied by an adult. There were, however, no special events aimed at children and CRB (now DBS) certificates were not obtained, nor was there any special insurance.
  - A new project on Yorkshire Villages, coordinated by Michael Hopkinson, had been launched. Martin Knight's study of the 1918-19 influenza pandemic in some West Yorkshire towns and York, funded by PLACE, had also been published.
  - Three conferences (as opposed to the two which has been proposed) had been held in Sheffield, York and Whitby. Those in both Sheffield and Whitby were the result of welcome collaborations with other organisations (the South Yorkshire Biodiversity Research Group and the Historic Towns Forum respectively).
  - There had been two short courses and one irregular short course. One was led by Robert Wright on 'Yorkshire Battles' and attracted a large number of people. The second, on 'Forests of the past, Present and Future', led by Brian Walker, was excellent but, regrettably did not attract as many delegates.
  - Eight fieldtrips had been organised, in addition to two by the Royal Geographical Society which PLACE members attended.
  - PLACE's publications included *The Mosque in the City: The Islamic Architecture of Bradford* by George Sheeran, which had been a tremendous success and very well received by the Moslem community in Bradford. Further projects involving ethnic communities would be most welcome. Special thanks were extended to Veronica Wallace for her editing work.
  - Membership had increased by 18 to 285, reflecting a rapid turnover.
  - The website was regularly updated.

- Health and Safety continued to be taken seriously, with risk assessments organised for all events.
- A new entry on Data Protection was included in the Annual Report. Members were assured that personal data is never shared with or sold to third parties
- Strategic objectives: *The PLACE Book of Winter Walks* will be published later in the year. It was felt that Autumn was a more appropriate time. Special attention was drawn to the fact that PLACE was offering grants to those wishing to apply to carry out projects on relevant topics.
- Thanks were extended to the Board of Trustees for their support.

No questions were raised and the Chairman thanked Margaret Atherden for her work throughout the year.

**5. Presentation of the Annual Accounts for 2015.**

The Treasurer, Michael Hopkinson, presented the Annual Accounts, commenting that PLACE had enjoyed another satisfactory year. He drew attention to the following items:

- Income was about £1,000 less than in 2014, but outgoings were also lower by about £1,600.
- There had been a reduction in the cost of publications because more was done in-house.
- There was no need to increase any charges as PLACE did not aim to make a profit.
- He wished to record his gratitude to Sue Campagna for her voluntary work in preparing the accounts.

The Chairman invited questions. Margaret Scott enquired about Trustee expenses and training. MH replied that no expenses for Trustee training had been incurred. Trustees were never paid for any talks they gave and many were able to use their bus passes. Out of pocket expenses were covered.

Richard Mallows enquired if the Charity Commissioners were happy with what PLACE is doing. The Chairman confirmed that they were and that they did not want PLACE to amass resources.

**6. Adoption of the Annual Report and Accounts:** Richard Mallows proposed and Adrian Bailey seconded and the meeting accepted the Annual Report and Accounts *nem con*.

**7. Election of trustees.** The following trustees retired by rotation and offered themselves for re-election:

- Aileen Margery Bloomer (nominated by Catherine Neal, seconded by Christine Handley)
- Michael Francis Hopkinson (nominated by Tom Hepburn, seconded by Catherine Hepburn)

They were both re-elected. The following trustee retired by rotation and did not wish to stand for re-election: Terry O'Connor. The Chairman expressed the gratitude of PLACE to Terry for his contribution and noted that he would remain a member of the Advisory Committee.

One nomination had been received to fill the vacancy:

- Jean Mavis Dixon (nominated by George Sheeran, seconded by Terry O'Connor) and the Chairman declared Jean elected.

**8. Appointment of accountant for 2016-17:** Sue Campagna was nominated by Terry O'Connor, seconded by Denny Mallows and was re-appointed *nem con*.

**9. Programme of PLACE events for 2016-17 (Chairman):**

- The Chairman reminded the AGM that all members of PLACE were eligible to stand for the Board of Trustees. If any member were interested, they were encouraged to contact any existing Trustee.
  - The Chair outlined the events planned for the rest of 2016-17. Not all details were resolved, but details would be circulated to Members.
  - She also extended her thanks to the Trustees, the Advisory Group, the Officers, the Accountant and, especially, to the Chief Executive without whom PLACE would not exist.
- 10. Any other business of which due notice had been given:** None.
- 11. Date and Venue of the next AGM:** The Chief Executive announced that the venue would probably be Beverley in May 2017. She was aware of the public transport difficulties with Middleham and PLACE would try and avoid this situation in the future. She thanked Terry O'Connor for organising the 2016 AGM.

The meeting closed at 12.30.

Hilary Moxon, Minutes Secretary