

**Unadopted Minutes of the 10<sup>th</sup> PLACE AGM, held at 12.00 noon on Saturday  
10<sup>th</sup> May 2014 in the Leeds Museum Discovery Centre, Leeds.**

1. **Present:** Chris Adams, Chris Aiken, Nicola Aiken, Michael Archer, Margaret Atherden, Margaret Bastow, Linda Blenkinship, Aileen Bloomer (Chair), Lesley Boot, John Brown, Janet Cooper, Anthony Dearden, Kathleen Dearden, Chris Ford, Sue Ford, Judith Glover, Christine Handley, John Hopton, Doreen Leach, Richard Leggott, Anne Leonard, John Mothersill, Vivien Mothersill, Hilary Moxon, Terry O'Connor, Sue Pearson, Brian Walker, Veronica Wallace, Irene Walton, Christine Watts, John Watts, Eileen White.  
**Apologies for absence:** Barbara Hickman, Peter Hills, Fiona Hopkinson, Michael Hopkinson, Richard Myerscough, Denny Mallows, Richard Mallows, Joyce Payne, George Sheeran, Colin Sherwood, Alison Sinclair.  
**In attendance:** Sue Campagna.
2. **Minutes of the 9<sup>th</sup> AGM held in Hunmanby on 11<sup>th</sup> May 2013:** Proposed by Veronica Wallace, seconded by Janet Cooper and accepted as a true record *nem con*.
3. **Matters arising from the minutes:** None.
4. **Presentation of the Annual Report for 2013:** The Company Secretary, Margaret Atherden, introduced the annual report and drew particular attention to the following points:
  - Two research grants had been awarded in 2013 and another one agreed for 2014.
  - Both conferences in 2013 were very successful and led to publications.
  - As well as another short course from Robert Wright, an irregular course was held on stained glass in the autumn. The festive event in December was a highlight of the year.
  - Fieldtrips remain popular and two longer walks were included in 2013. The AGM at Hunmanby also involved a fieldtrip in the afternoon.
  - Four books were published in 2013. The newsletter was distributed by e-mail to the majority of members. PLACE would revert to three issues in 2014. An on-line calendar would be tried out in 2014.
  - The services of a professional PR consultant had been extremely useful and were given voluntarily.
  - Membership numbers remained similar to the previous year. One new partner organisation had been added.
  - Strategic objectives had been agreed for 2014.
5. **Presentation of the Annual Accounts for 2013:** In the absence of the Treasurer, Michael Hopkinson, a brief report was read out by the Chairman. The charity had enjoyed another successful year and made a surplus of £1215, compared with a slight loss of £93 the previous year. PLACE is keen to find ways of utilising the surplus and to extend the research grants. The main items to report are:
  - Voluntary income remains fairly static at £2150 (c.f. £2000 in 2012) but income from conferences, short courses and publication sales rose by over £3500. This was partially offset by a rise in expenditure under these heads.
  - Research costs were attributable to two project grants: for the Market Towns Survey and the study of the 1918-19 influenza epidemic.

- Depreciation accounts for the decline in fixed asset worth although the equipment is still usable. However it does need upgrading and expenditure on new IT machines must be anticipated in the coming year.
  - Sales of PLACE publications have been steady, and the bulk of the book stock value is copies of *Wild Flowers on the Edge* (2013). Office costs have been held down, despite significant rise in postal charges, largely by reducing the number of newsletters, relying on more e-mailing of information and the decision to discontinue printing and circulating calendars this year. These cost saving initiatives are under review.
  - The total carry forward is approximately £11,500, which will enable PLACE to keep conference, publication and short course/study day costs to similar prices for the coming year. Again we envisage no increase in membership charges.
  - We are again grateful to Sue Campagna for her meticulous and patient work in preparing the accounts for submission. The gift aid claim for the year will be made shortly.
- 6. Adoption of the Annual Report and Accounts:** Chris Adams proposed, Terry O'Connor seconded and the meeting accepted the Annual Report and Accounts *nem con*. The Chairman wished to record warm thanks to the Chief Executive for all her hard work during the year.
- 7. Election of trustees.** The following trustees retired by rotation and offered themselves for re-election:
- Hilary Moxon (nominated by Aileen Bloomer, seconded by Michael Hopkinson)
  - Brian Walker (nominated by Veronica Wallace, seconded by Michael Hopkinson)
- The following person has been nominated for election as a trustee:
- Christine Handley (nominated by Melvyn Jones, seconded by Ian Rotherham)
- All three were elected *nem con*. Thanks were expressed to Adrian Bailey, who had stood down as a trustee.
- 8. Appointment of accountant for 2014-15:** Sue Campagna was re-appointed.
- 9. Programme of PLACE events for 2014-15:** The Chairman outlined the events planned for the rest of 2014.
- 10. Any other business of which due notice has been given:** None.
- 11. Date and venue of next AGM:** 9<sup>th</sup> May 2015 in Wakefield.  
The meeting closed at 12.30pm.

**M. A. Atherden (Company Secretary).**